

### Employment Agency Information

Name of Employment Agency \_\_\_\_\_

Telephone Number \_\_\_\_\_ License Number \_\_\_\_\_

Name of Agency Staff or Salesperson \_\_\_\_\_

Address \_\_\_\_\_

### Job Applicant Information

Name of Job Applicant \_\_\_\_\_

Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

The following terms shall govern the fee that a client will be obligated to pay for a permanent position. A permanent position is one which the employer, "Welcome Success" and a client intend at the time of acceptance.

#### Payment Regulations:

1. The obliged fee for a job placement is equal to one week of employment, and shall be 100% (one hundred percent) of gross earnings.
2. The agency will charge the fee only after a job has been found, and client accepted the given position and agreed with all requirements.
3. In case if client, after interview with an employer, refuses the job he/she was placed at, the agency will not return a security deposit.
4. If the agency is not able to offer at least one job place during 14 days, the refund of 50% of a security deposit
5. The agency will provide the client with the required information regarding the job in advance, before the interview was scheduled.

The following payment schedule shall apply:

1. The security deposit will be deducted by agency. Amount \_\_\_\_\_.
2. The client must pay the rest of the fee in two equal installments payable at the end of the each of the first two weeks.

Identification:

1. Agency must request the client to provide a photocopy of Id or driver's license before the job search was executed.
2. Agency must show its license upon client's request.

"I hereby agree to pay the employment agency a placement fee in \_\_\_\_\_ week/s according to the terms of this contract when they have referred me to an employer and as a result of that referral, I have accepted a position. I understand I "accept" a position for purposes of this contract when I agree with an employer, either orally or in writing, to begin work."

Dated \_\_\_\_\_

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(by client)

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(by agency)